



RITA's eFile
Easy, Fast, Free & Secure
www.ritaohio.com

Form 17 – Reconciliation of Income Tax Withheld and W-2 / 1099 Transmittal

General Instructions:

A Reconciliation of Income Tax Withheld is required to be filed on or before the last day of February following the calendar year in which employee withholding deductions have been made by an employer.

1. Print the company's federal employer identification number, name, and address in the proper area. If this information is preprinted, check for accuracy. Draw a line through any incorrect information and print the correct information above or below it.
2. List the amount of workplace wages, workplace tax withheld, and any residence tax withheld for each period a Form 11 was filed. For example: (If you file Form 11 monthly, complete the annual Form 17 on a monthly basis; periods 1-12. If you file Form 11 quarterly, complete the annual Form 17 on a quarterly basis; periods, 3, 6, 9, 12.) **NOTE: Do not report wages for residence tax withheld.**
3. In Section 3, list the total number of RITA W-2's and 1099's issued and list the total number of employees working at year end, for which municipal income tax has been withheld. In Section 5, distribute the total number of employees to each municipality where the employee worked.
4. Total the workplace wages, workplace tax withheld, and residence tax withheld. These amounts must be distributed on Page 2 of Form 17.
5. Distribute totals to each municipality where the wages were earned and the workplace or residence tax was withheld.
6. Total all distributions. **THE TOTAL WORKPLACE WAGES, WORKPLACE TAX WITHHELD, AND RESIDENCE TAX WITHHELD IN SECTION 6 MUST EQUAL THE TOTALS REPORTED ON PAGE 1 OF FORM 17 IN SECTION 4.**
7. Total the number of employees at year end for each municipality.
8. Sign and date the form. Please provide a phone number where you can be reached if any questions arise.

DO NOT REMIT PAYMENT WITH THIS FORM. IF YOU ARE ADJUSTING A PERIOD(S) YOU MUST FILE A FORM 11A - AMENDED EMPLOYER'S MUNICIPAL TAX WITHHOLDING STATEMENT. SEE www.ritaohio.com.

W-2 / 1099 Transmittal Instructions:

1. **Along with Form 17, copies of W-2's and 1099's must be submitted.** If proper copies cannot be provided, a written request to submit a computer paper listing must be made to RITA's Business Compliance Manager on or before the due date. This listing must contain the following information from each W-2 (in this order): social security number, municipality for which local income tax was withheld, amount of local income tax withheld, gross amount of taxable compensation paid, employee's name (last, first, middle), and employee's last known address.
2. **Employers filing 250 or more Forms W-2 or 1099-Misc. during a calendar year must file electronically using the EFW2 Format and Guidelines prescribed by the Social Security Administration and Internal Revenue Service.**
3. EFW2 Guidelines can be found and printed by using the Social Security Administration Internet page www.ssa.gov/employer.
4. Specifications for Electronic Filing of Forms 1099 can be found using Internet page www.irs.gov/app/picklist/list/publicationsNoticesPdf.html (Pub.1220).
5. RITA requires the use of specific fields in accordance with the SSA EFW2 Guidelines. Please prefix positions 5 – 9 of the RS record with "RO" followed by the applicable city code(s). For more information on how to electronically file with RITA, go to www.ritaohio.com/businesses/magnetic-reporting-of-w2s/
6. **Please be advised that you are required to validate your EFW2 file containing W-2's by visiting our web site at www.ritaohio.com and using RITA's online W-2 verification application.**
7. RITA's online verification application will parse and validate your EFW2 file containing W-2's to ensure compliance with RITA's specifications and requirements. In addition, **you can electronically submit your W-2's.**

NOTE: Employer's required under the Internal Revenue Code to furnish 1099's to the Internal Revenue Service for individuals or businesses to whom they have paid non-employee compensation MUST also furnish copies to RITA along with W-2's.

REMIT TO: REGIONAL INCOME TAX AGENCY - P.O. BOX 477900, BROADVIEW HEIGHTS, OH 44147-7900

 **Phone:** If you need additional assistance with the filing of your Form 17, please feel free to call us at one of the following phone numbers: Cleveland Toll Free: (800) 860-RITA (7482); Columbus Toll Free: (866) 721-RITA (7482); Youngstown Toll Free: (866) 750-RITA (7482); or TDD: (440) 526-5332.

2014 WITHHOLDING TAX TABLE

CODE	MUNICIPALITY	RATE	CODE	MUNICIPALITY	RATE	CODE	MUNICIPALITY	RATE	CODE	MUNICIPALITY	RATE
018	ADDYSTON	1.50	235	* EMPIRE	1.00	613	MILFORD JEDD II	1.00	703	ROSSFORD	2.25
022	ADELPHI	1.00	287	FAIRBORN	1.50	622	MILFORD JEDD III	1.00	852	* RUSH TWP. / UHRICHSVILLE JEDD	1.75
044	* AMANDA	1.00	291	FAIRPORT HARBOR	2.00	623	MILFORD JEDD IV	1.00	704	SABINA	1.00
039	* AMSTERDAM	1.00	300	FAIRVIEW PARK	2.00	628	* MILFORD JEDD V	1.00	701	SAINT CLAIRSVILLE	0.75
015	ANDOVER	1.50	304	FORT JENNINGS	1.00	507	MILFORD CENTER	1.00	707	SAINT PARIS	1.00
031	ANTWERP	1.00	308	FREDERICKTOWN	1.00	558	MILLER CITY	1.00	712	SALINEVILLE	1.00
013	ARLINGTON HEIGHTS	2.10	310	FREMONT	1.50	502	MINERAL CITY	1.00	710	* SANDUSKY	1.00
041	* ASHLEY	1.00	316	GAHANNA	1.50	509	* MINERVA PARK	1.00	711	SARDINIA	1.00
006	ASHVILLE	1.00	319	GALENA	1.00	508	MINGO JUNCTION	1.975	716	* SCIOTO TWP. JEDD	2.00
010	AURORA	2.00	317	GALION	2.00	515	MOGADORE	2.25	720	SEVEN HILLS	2.00
020	AVON	1.75	320	GARFIELD HEIGHTS	2.00	520	MORELAND HILLS	1.00	750	SHAKER HEIGHTS	2.25
021	AVON LAKE	1.50	346	GIRARD	2.00	617	MORRAL	1.00	749	SHAWNEE HILLS	2.00
037	* BAINBRIDGE TWP. / SOLON JEDD	2.00	347	GLENWILLOW	2.00	479	* MOSCOW	1.00	751	* SHEFFIELD LAKE	2.00
033	* BALTC	1.00	350	GRAFTON	1.50	528	MOUNT STERLING	1.00	752	SHEFFIELD VILLAGE	2.00
029	BALTIMORE	1.00	357	GRANDVIEW HEIGHTS	2.50	331	MOUNT VICTORY	1.00	748	SHERWOOD	1.00
040	BAY VILLAGE	1.50	294	* GRATIS	1.00	527	* MT. HEALTHY	1.50	756	SILVER LAKE	2.00
050	BEACHWOOD	2.00	337	GREENHILLS	1.50	535	NEW ALBANY	2.00	757	SILVERTON	1.25
051	BEACHWOOD EAST JEDD	2.00	358	GROVE CITY	2.00	568	NEW BAVARIA	1.00	760	* SOLON	2.00
052	BEACHWOOD WEST JEDD	2.00	339	HARRISON	1.00	504	NEW BLOOMINGTON	1.00	763	SOUTH CHARLESTON	1.00
054	BEAVERDAM	1.00	329	HARRISON TWP. JEDD	1.00	554	NEW FRANKLIN	1.00	770	SOUTH EUCLID	2.00
065	BEDFORD HEIGHTS	2.00	326	HARROD	1.00	524	NEW RICHMOND	1.00	769	* SOUTH SOLON	1.00
083	BELLE CENTER	1.00	364	HASKINS	1.00	602	* NEW RIEGEL	1.00	627	* SPRINGFIELD TWP. JEDZ I	1.50
087	* BELLEFONTAINE	1.333	370	HIGHLAND HEIGHTS	2.00	525	NEW WATERFORD	1.00	776	STUEBENVILLE	2.00
086	BELLEVUE	1.50	371	HILLIARD	2.00	540	NEWBURGH HEIGHTS	2.00	764	STRATTON	1.00
089	BELPRE	1.00	375	* HIRAM	2.00	562	NEWCOMERSTOWN	2.00	775	STREETSBORO	2.00
090	BENTLEYVILLE	1.00	381	* HOLLAND	2.25	561	NEWTOWN	1.00	780	STRONGSVILLE	2.00
100	BEREA	2.00	244	* HOLLAND / SPRINGFIELD TWP. JEDZ	1.50	549	NORTH LEWISBURG	1.00	742	SUGAR GROVE	0.75
102	BETTSVILLE	1.00	431	HOPEDALE	1.00	550	NORTH OLMSTED	2.00	733	SUGARCREEK	1.50
104	BEXLEY	2.50	378	HUDSON	2.00	565	NORTH RIDGEVILLE	1.00	779	SUNBURY	1.00
096	BLOOMDALE	1.00	385	HURON	1.00	621	* NORTH ROBINSON	1.00	784	SWANTON	1.25
095	BLOOMINGDALE	1.00	390	INDEPENDENCE	2.00	570	NORTH ROYALTON	2.00	785	SYCAMORE	1.00
110	BOSTON HEIGHTS	2.00	340	JACKSON CENTER	1.50	624	* OAK HILL	0.50	783	TALLMADGE	2.00
117	* BOSTON TWP. / PENINSULA JEDD	2.00	313	JERRY CITY	1.00	580	OAKWOOD VILLAGE (CUYAHOGA)	2.50	728	THURSTON	1.00
130	BRECKSVILLE	2.00	377	JEWETT	1.00	585	* OBERLIN	1.90	727	TIRO	1.00
132	BREMEN	1.00	386	JOHNSTOWN	1.00	590	OLMSTED FALLS	1.50	794	TONTOGANY	1.00
137	* BRIMFIELD TWP. / TALLMADGE JEDD	1.00	392	* KENT	2.25	589	OLMSTED JEDD	1.50	792	TORONTO	2.00
140	BROADVIEW HEIGHTS	2.00	412	KILLBUCK	1.00	600	ORANGE VILLAGE	2.00	801	TREMONT CITY	1.00
150	BROOKLYN	2.50	394	KIRTLAND	2.00	601	ORANGE-CHAGRIN-HIGHLANDS JEDD	2.00	855	* TRIMBLE	1.00
160	BROOKLYN HEIGHTS	2.00	398	LAGRANGE	1.50	606	OTTAWA	1.00	790	* TWINSBURG	2.00
154	BUCKLAND	1.00	327	LAKELINE	1.00	578	OWENSVILLE	1.00	797	UHRICHSVILLE	1.75
162	CAIRO	0.50	401	LAKEMORE	2.00	609	OXFORD	2.00	800	UNIVERSITY HEIGHTS	2.50
232	* CAMDEN	1.00	407	* LEIPSIK	1.50	610	PAINESVILLE	1.00	802	* UPPER ARLINGTON	2.00
167	CAMPBELL	2.50	424	* LITHOPOLIS	1.00	581	PAINESVILLE / CONCORD JEDD	1.75	806	URBANCREST	2.00
168	CARDINGTON	1.00	427	LOCKBOURNE	1.00	619	PATASKALA	1.00	810	VALLEY VIEW (CUYAHOGA)	2.00
202	CARROLL	0.75	426	LOCKLAND	2.10	674	* PATTERSON	1.00	743	VALLEY VIEW (FRANKLIN)	1.00
204	* CATAWBA	1.00	436	LOVELAND	1.00	631	* PENINSULA	2.00	815	VERMILION	1.50
195	CECIL	1.00	445	* LOWELLVILLE	2.00	650	PEPPER PIKE	1.00	818	* WADSWORTH	1.40
192	* CEDARVILLE	1.00	440	* LYNDAHURST	1.50	654	* PERRY	2.00	821	WAKEMAN	1.00
194	CENTERBURG	1.00	450	* MACEDONIA	2.00	664	* PERRY JEDD	1.00	808	WATERVILLE	2.00
180	CHAGRIN FALLS	1.50	451	* MACEDONIA / NORTHFIELD CENTER TWP. JEDD	2.00	637	PIKETON	1.00	827	* WAYNESVILLE	1.00
185	CHARDON	2.00	454	MAINEVILLE	1.00	640	PLAIN CITY	1.00	833	WELLINGTON	1.00
190	* CIRCLEVILLE	1.50	456	MANCHESTER (ADAMS)	1.00	641	PLEASANT HILL	0.75	839	WELLSTON	1.00
210	CLEVELAND HEIGHTS	2.00	460	MAPLE HEIGHTS	2.50	642	PLEASANTVILLE	1.00	841	WEST ELKTON	1.00
210	CLINTON	1.00	460	* MARTINS FERRY	1.00	644	PORTAGE	1.00	850	WEST ANSFIELD	1.00
293	* CLINTON TWP. / GRANDVIEW HTS. JEDZ	2.50	480	MAYFIELD HEIGHTS	1.00	648	POWELL	0.75	840	WESTLAKE	1.50
224	* COMMERCIAL POINT	1.00	485	MAYFIELD VILLAGE	2.00	645	* POWHATAN POINT	1.00	842	WESTON	1.00
236	* CONESVILLE	1.00	475	MCCLURE	1.00	643	QUINCY	1.00	864	WILLIAMSBURG	1.00
226	CONTINENTAL	1.00	478	MCDONALD	2.00	657	* RAVENNA	2.00	870	WILLOUGHBY	2.00
223	CORWIN	0.50	486	MECHANICSBURG	1.00	680	REMINDERVILLE	1.50	880	WILLOUGHBY HILLS	2.00
250	CUYAHOGA HEIGHTS	2.00	489	MELROSE	1.00	661	REMINDERVILLE / TWINSBURG TWP. JEDD	1.50	890	WILLOWICK	2.00
251	* DANVILLE	1.00	490	MENTOR	2.00	662	REYNOLDSBURG	1.50	892	WILLSHIRE	1.00
256	DENNINGSON	2.00	496	METAMORA	1.00	663	REYNOLDSBURG E-ZONE	1.50	894	WINTERSVILLE	1.00
270	EAST CLEVELAND	2.00	499	MIDDLE POINT	1.50	670	RICHMOND HEIGHTS	2.25	900	WOODMERE	2.50
268	EAST PALESTINE	1.00	500	MIDDLEBURG HEIGHTS	2.00	671	RICHWOOD	1.00	901	WOODSTOCK	1.00
273	* EASTLAKE	2.00	503	MIDDLEPORT	1.00	669	RIDGEWAY	0.50	904	WORTHINGTON	2.50
246	* EATON	1.50	501	MIFFLIN	1.00	588	RIO GRANDE	1.50	906	YELLOW SPRINGS	1.50
292	EATON JEDD (LORAIN)	1.75	505	MILAN	1.00	672	RIPLEY	1.00	907	YOUNGSTOWN	2.75
271	EDISON	0.50	513	MILFORD	1.00	680	RIVERSIDE	1.50	908	YOUNGSTOWN / GIRARD JEDZ	2.75
277	ELYRIA	1.75	523	MILFORD JEDD	1.00	700	* ROCKY RIVER	2.00			
282	ELYRIA TWP. / ELYRIA JEDD	1.75									

*AMANDA NEW MEMBER & NEW TAX AS OF 9-1-15
 *AMSTERDAM NEW MEMBER & NEW TAX AS OF 7-1-14
 *ASHLEY NEW MEMBER & NEW TAX AS OF 1-1-16
 *BAINBRIDGE TWP. / SOLON JEDD NEW MEMBER AS OF 1-1-15
 *BALTC NEW MEMBER AS OF 1-1-14
 *BELLEFONTAINE NEW MEMBER AS OF 1-1-16
 *BOSTON TWP. / PENINSULA JEDD NEW MEMBER AS OF 7-1-15
 *BRIMFIELD TWP. / TALLMADGE JEDD TAX RATE CHANGE FROM 1.00% TO 1.25% AS OF 1-1-15
 *CAMDEN NEW MEMBER & NEW TAX AS OF 1-1-14
 *CATAWBA NEW MEMBER AS OF 1-1-14
 *CEDARVILLE TAX RATE CHANGE FROM 1.00% TO 1.25% AS OF 7-1-15
 *CIRCLEVILLE TAX RATE CHANGE FROM 1.50% TO 2.00% AS OF 1-1-15
 *CLINTON TWP. / GRANDVIEW HTS. JEDZ NEW MEMBER & NEW TAX AS OF 4-1-14
 *COMMERCIAL POINT TAX RATE CHANGE FROM 1.00% TO 0.75% AS OF 1-1-15
 *CONESVILLE NEW MEMBER & NEW TAX AS OF 1-1-15

*DANVILLE TAX RATE CHANGE FROM 1.00% TO 1.50% AS OF 1-1-16
 *EASTLAKE NEW MEMBER AS OF 7-1-15
 *EATON NEW MEMBER AS OF 7-1-14
 *EMPIRE NEW MEMBER & NEW TAX AS OF 1-1-15
 *GRATIS NEW MEMBER & NEW TAX AS OF 1-1-14
 *HIRAM NEW MEMBER AS OF 7-1-14
 *HOLLAND NEW MEMBER AS OF 7-1-15
 *HOLLAND / SPRINGFIELD TWP. JEDZ NEW MEMBER AS OF 7-1-15
 *KENT TAX RATE CHANGE FROM 2.00% TO 2.25% AS OF 1-1-14
 *LEIPSIK LEAVING RITA AS OF 12-31-15
 *LITHOPOLIS TAX RATE CHANGE FROM 1.00% TO 1.50% AS OF 1-1-15
 *LOWELLVILLE NEW MEMBER AS OF 10-1-15
 *LYNDHURST TAX RATE CHANGE FROM 1.50% TO 2.00% AS OF 1-1-15
 *MACEDONIA TAX RATE CHANGE FROM 2.25% TO 2.00% AS OF 1-1-14
 *MACEDONIA N. CTR. TWP. JEDD TAX RATE CHANGE FROM 2.25% TO 2.00% AS OF 1-1-14

*MARTINS FERRY TAX RATE CHANGE FROM 0.75% TO 1.00% AS OF 6-1-14
 *MILFORD JEDD V NEW MEMBER EFFECTIVE DATE TBD
 *MINERVA PARK TAX RATE CHANGE FROM 1.00% TO 2.00% AS OF 1-1-15
 *MOSCOW REPEALED TAX AS OF 12-31-14
 *MT. HEALTHY NEW MEMBER AS OF 1-1-14 & TAX RATE CHANGE FROM 1.50% TO 2.00% AS OF 1-1-15
 *NEW RIEGEL NEW MEMBER AS OF 1-1-14
 *NORTH ROBINSON NEW MEMBER & NEW TAX AS OF 1-1-14
 *OAK HILL NEW MEMBER & NEW TAX AS OF 4-1-14
 *OBERLIN TAX RATE CHANGE FROM 1.90% TO 2.50% AS OF 1-1-15
 *PATTERSON NEW MEMBER & NEW TAX AS OF 4-1-14
 *PENINSULA NEW MEMBER AS OF 7-1-15
 *PERRY TAX RATE CHANGE FROM 1.00% TO 2.00% AS OF 7-1-14
 *POWHATAN POINT TAX RATE CHANGE FROM 0.75% TO 1.00% AS OF 7-1-14

*RAVENNA NEW MEMBER AS OF 1-1-15
 TAX RATE CHANGE FROM 2.00% TO 2.25% AS OF 7-1-15
 *ROCKY RIVER NEW MEMBER AS OF 1-1-16
 *RUSH TWP. / UHRICHSVILLE JEDD NEW MEMBER & NEW TAX AS OF 7-1-14
 *SANDUSKY TAX RATE CHANGE FROM 1.00% TO 1.25% AS OF 1-1-15
 *SCIOTO TWP. JEDD NEW MEMBER & NEW TAX AS OF 1-1-15
 *SHEFFIELD LAKE TAX RATE CHANGE FROM 1.50% TO 2.00% AS OF 7-1-14
 *SOLON NEW MEMBER AS OF 1-1-15
 *SOUTH SOLON TAX RATE CHANGE FROM 0.00% TO 1.00% AS OF 7-1-14
 *SPRINGFIELD TWP. JEDZ I NEW MEMBER & NEW TAX AS OF 8-1-14
 *TRIMBLE NEW MEMBER & NEW TAX AS OF 7-1-15
 *TWINSBURG TAX RATE CHANGE FROM 2.25% TO 2.00% AS OF 1-1-14
 *UPPER ARLINGTON TAX RATE CHANGE FROM 2.00% TO 2.50% AS OF 1-1-15
 *WADSWORTH NEW MEMBER AS OF 1-1-16
 *WAYNESVILLE TAX RATE CHANGE FROM 1.00% TO 0.50% AS OF 1-1-16