



10107 Brecksville Road • Brecksville, Ohio 44141-3275  
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January 6, 2012

Dear Tax Practitioner:

The Regional Income Tax Agency will be conducting a municipal income tax seminar for all Certified Public Accountants, Public Accountants and Tax Practitioners. The seminar will be held from 9:30 a.m. to 11:30 a.m. on **Friday, February 3, 2012 at the Days Inn & Suites Richfield, 4742 Brecksville Road, Richfield, Ohio 44286** (Located approximately 2 miles south of RITA on Rt. 21).

The annual tax returns for 2011 will be reviewed with a discussion of common problems and solutions. A question and answer period will follow the formal seminar. This program has been approved by the State Accountancy Board for two (2) hours of Continuing Professional Education Credit.

Reservations may be made by completing the attached form and returning it by January 27, 2012:

Attn: Tricia Ritch  
Regional Income Tax Agency  
P.O. Box 477900  
Broadview Hts., Ohio 44147

RESERVATIONS WILL BE ACCEPTED BY MAIL ONLY. Seating is limited to the first 200 responses. There is no charge for the seminar.

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PLEASE PRINT

NAME(S) OF ATTENDEE(S) \_\_\_\_\_

FIRM NAME \_\_\_\_\_

ADDRESS \_\_\_\_\_

CITY \_\_\_\_\_ STATE \_\_\_\_\_ ZIP \_\_\_\_\_

TELEPHONE # \_\_\_\_\_ # OF PERSONS ATTENDING \_\_\_\_\_

If you have any special needs, i.e., disability, etc., please let us know.