

TO: RITA BOARD OF TRUSTEES
FROM: Donald W. Smith
Executive Director
SUBJECT: Board of Trustees Meeting
DATE: August 9, 2019

The RITA Board of Trustees meeting will be held Thursday, August 15, 2019 at 9:30 am at the Brecksville facility. If you are unable to attend, please notify Donna Thompson at Ext. 3200 in advance of the meeting.

The following items will be discussed:

- 1) Roll Call
- 2) Approval of Minutes of the July 18, 2019 Board of Trustees Meeting
- 3) Committees

Budget & Finance

- Financial Report
- Maintenance Schedule

Decision Issues:

- Capture – Optical Character Recognition (OCR) – Image Repository Study Recommendation
- Additional Avaya Telephone System Support

Facilities & Equipment

No report

Personnel Committee

No report

Technology Committee

- Information Services Status Report

- 4) **Executive Directors Report**
 - Update on Agency Issues – Executive Director
 - Potential New Members – Village of Woodsfield
 - FTI Action Report Summary
 - The Success Group Report
- 5) Executive Session
- 6) Questions and comments from members participating via teleconference
- 7) Any other matters that may properly come before the Board