

TO: RITA BOARD OF TRUSTEES
FROM: Donald W. Smith
Executive Director
SUBJECT: Board of Trustees Meeting
DATE: December 13, 2019

The RITA Board of Trustees meeting will be held Thursday, December 19, 2019 at 9:30 am at the Brecksville facility. If you are unable to attend, please notify Donna Thompson at Ext. 3200 in advance of the meeting.

The following items will be discussed:

- 1) Roll Call
- 2) Minutes of the Board of Trustees Meeting
- 3) Committees
 - Budget & Finance Committee
 - Annual Conflict of Interest Statement and Non-Disclosure Agreement
 - Financial Report
 - Maintenance Schedule
 - Decision Issues:**
 - Legal Invoice – Singerman, Mills, Desberg & Kauntz Co., L.P.A.
 - Legal Invoice – Walter Haverfield Attorneys At Law
 - Siebel Renewal
 - 2020 Temporary Services
 - Municipal Services – Software Solutions Support Invoice
 - Software Solutions VIP Support
 - Cisco Network Devices – 2020 Maintenance & Support Renewal
 - Internal Audit Committee

No report
 - Personnel Committee

No report
 - Technology Committee
 - Information Services Status Report
- 4) **Executive Directors Report**
 - Update on Agency Issues – Executive Director
 - Potential New Members
 - Villages of Fulton and Leesburg
 - FTI Action Report Summary
 - The Success Group Report
- 5) Questions and comments from members participating via teleconference
- 6) Any other matters that may properly come before the Board