

## AGENDA

TO: RITA BOARD OF TRUSTEES  
FROM: Donald W. Smith  
Executive Director  
SUBJECT: Board of Trustees Meeting  
DATE: April 10, 2020

The RITA Board of Trustees meeting will be held Thursday, April 16, 2020 at 9:30 am, **and will take place via teleconference**, pursuant to 2020 Am.Sub.H.B. 197, Section 12.

Members of the Board of Trustees are to join the meeting by dialing 1-877-594-8353 and entering Passcode 84946280#. Members of the public may also listen to the meeting by using the same dial-in and passcode.

If you are unable to participate in the teleconference Board of Trustees meeting, please notify Lori Starcher at Ext. 3209 in advance of the meeting.

### The following items will be discussed:

- 1) Roll Call
- 2) Minutes of the February 20, 2020 Board of Trustees Meeting  
Minutes of the March 19, 2020 Board of Trustees Meeting
- 3) Committees
  - Budget & Finance Committee
    - Financial Report through March 31, 2020
    - Maintenance Report
  - Decision Issues:**
    - Disaster Recovery – Remote Backup Storage Overages Ratification
    - Evault Backup Appliances Purchase Ratification
    - Legal Invoice Authorization – Kastner, Westman & Wilkins, LLC
    - Legal Invoice Authorization – Kastner, Westman & Wilkins, LLC
    - Legal Invoice Authorization – Walter Haverfield LLP, Attorneys at Law
    - Legal Invoice Authorization – Walter Haverfield LLP, Attorneys at Law
    - Municipal Services Cash Distribution
    - Open Text RightFax – Additional License Purchase
    - Additional Bomgar Licenses
  - Internal Audit Committee
    - No report
  - Personnel Committee
    - No Report
  - Technology Committee
    - Information Services Status Report
- 4) **Executive Directors Report**
  - Update on Agency Issues – Executive Director
  - Potential New Member: Village of Timberlake
  - FTI Action Report Summary - February
- 5) Questions and comments from members participating via teleconference
- 6) Any other matters that may properly come before the Board