

MEETING NOTICE

TO: Board of Trustees
Regional Income Tax Agency

FROM: Scott Gill, Internal Audit Committee Chairperson

SUBJECT: **Internal Audit Committee Meeting**
Thursday, October 21, 2021

DATE: October 18, 2021

The RITA Internal Audit Committee will meet on Thursday, October 21, 2021, immediately following the Board Meeting at the Brecksville facility.

AGENDA

1. Update on audits
 - a. IRS Safeguards Security Report (SSR) and IRS Corrective Action Plan (CAP)
 - b. PCI annual Attestation of Compliance
 - c. SOC-1 audit
2. Updates on Business Continuity, Disaster Recovery and Incident Response
3. Discuss 2022 plans and Internal Audit Committee meeting dates
4. Any other matters that may properly come before the Committee