

## AGENDA

**TO:** RITA Board of Trustees  
**FROM:** Donald W. Smith, Executive Director  
**SUBJECT:** Board of Trustees Meeting  
**DATE:** December 10, 2021

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The RITA Board of Trustees meeting will be held Thursday, December 16, 2021 at 9:30 a.m., at the Brecksville facility. If you are unable to attend, please notify Donna Thompson at Ext. 3200 in advance of the meeting.

**The following items will be discussed:**

- 1) Roll Call
  
- 2) Minutes of the Board of Trustees Meeting
  
- 3) Recognition of Founding RCOG Members
  
- 4) Committees
  - Budget & Finance Committee
    - Financial Report through November 30, 2021
    - Maintenance Report
    - Annual Conflict of Interest Statement and Non-Disclosure Agreement
  - Decision Issues:**
    - RITA DDoS Mitigation Solution
    - IBM Datacap Optical Character Recognition (OCR) Change Order
    - Legal Invoice Authorization
    - Mailing/Postage Machine
    - Mailing/Postage Machine Extension
  
  - Internal Audit Committee
    - No Report
  
  - Personnel Committee
    - No Report
  
  - Technology Committee
    - Information Services Status Report
  
- 5) **Executive Directors Report**
  - Update on Agency Issues – Executive Director
  - FTI Action Report Summary
  - The Success Group Report
  
- 6) Questions and comments from members participating via teleconference
  
- 7) Any other matters that may properly come before the Board