

## MEETING NOTICE

**TO:** Board of Trustees  
Regional Income Tax Agency

**FROM:** Scott Gill, Internal Audit Committee Chairperson

**SUBJECT:** **Internal Audit Committee Meeting**  
**Thursday, February 17, 2022**

**DATE:** February 14, 2022

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The RITA Internal Audit Committee will meet on Thursday, February 17, 2022, immediately following the Board Meeting at the Brecksville facility.

### AGENDA

1. Update on audits
  - a. IRS Safeguards Security Report (SSR) and IRS Corrective Action Plan (CAP)
  - b. SOC-1 Audit
  - c. Financial Audit
2. Updates on Business Continuity, Disaster Recovery and Incident Response
3. Any other matters that may properly come before the Committee