

## **MEETING NOTICE**

**TO:** Board of Trustees  
Regional Income Tax Agency

**FROM:** Bill Logan, Internal Audit Committee Chairperson

**SUBJECT:** **Internal Audit Committee Meeting**  
**Thursday, August 21, 2025**

**DATE:** August 11, 2025

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The RITA Internal Audit Committee will meet on Thursday, August 21, 2025, immediately following the Board Meeting at the Brecksville facility.

### **AGENDA**

1. Update on audits
  - a. Financial Audit
  - b. IRS Safeguards Security Report (SSR) and IRS Corrective Action Plan (CAP)
  - c. SOC-1 Audit
2. Updates on Business Continuity, Disaster Recovery and Incident Response
3. Any other matters that may properly come before the Committee